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## Adding your cPanel email to Gmail Fetch \*WE DO NOT RECOMMEND, HAS KNOWN ERRORS

## Sending Email Using Your Email Address

Step 1: Open Settings

Step 2: Click on See all settings

Step 3: Click Accounts and Import

Step 4: Under the section labeled Send mail as: click Add another email address

General Labels Inbox Accounts and Impor	Filters and Blocked Addresses Forwarding and POPIIMAP Add-ons Chat and Meet Advanced Offline Themes		
Change account settings:	Change password Change password recovery options Other Google Account settings		
Using Gmail for work?	Businesses get yourname@example.com email, more storage, and admin tools with Google Workspace. Learn more		
Import mail and contacts: Learn more	Import from Yahoo!, Hotmail, AOL, or other webmail or POP3 accounts. Import mail and contacts		
Send mail as: (Use Gmail to send from your other email addresses) Learn more	Add another email address	edit info	

**Step 5:** A pop-up window will appear (*If* you have pop-ups blocked on your browser you may have to allow it)

**Step 6:** You will be asked to fill out the following information with the correct information for your specific email address. **Name:** Whatever name you would like to appear on emails.

Email Address: youremail@yourdomainname.com

Leave Treat as an alias. checked.

Step 7: Click Next Step



**Step 8:** Next you will be asked to fill out the following information with the correct information for your specific email address.

SMTP Sever: zeb.zebralovehost.com

Port: 587

Username: youremail@yourdomainname.com

Password: your email account's password.

Leave Secured connection using TLS (recommended) checked.

Step 10: Click Add Account

Add another email address you own			
Send mail through your SMTP server			
Configure your mail to be sent through zebralovewebsolutions.com SMTP servers Learn more			
SMTP Server: zeb.zebralovehost.com Port: 587 V			
Username: info@zebralovewebsolutions.com			
Password:			
Secured connection using <u>TLS</u> (recommended)			
O Secured connection using <u>SSL</u>			
Cancel « Back Add Account »			

Step 11: If everything goes to plan you should see the Confirm verification and add your email address screen.

Add another email address you own				
Confirm verification and add your email address				
Congratulations, we successfully located your other server and verified your credentials. Just one more step!				
An email with a confirmation code was sent to <b>info@zebralovewebsolutions.com</b> . [Resend email] To add your email address, do one of the following:				
Click on the link in the confirmation OR Enter and verify the confirmation code				
<u>Close window</u>				

Step 12: You will then have to log into your email through WebMail to get the verification code that was sent to you. Copy and paste this URL into your browser, zeb.zebralovehost.com:2096
Step 13: Copy and paste the verification code into the pop-up window, and click Verify.
Step 14: If the code is correct the window will automatically close. Now you have the ability to send emails using that email address. Now we need to set it up to check email from that account.

Checking Your Email With Gmail

- Step 1: Open Settings
- Step 2: Click on See all settings
- Step 3: Click Accounts and Import

Step 4: Under the section labeled Check mail from other accounts: click Add a mail account



## Step 5: Next enter your email address. Step 6: Click Next

Add a mail account Enter the email address you would like to add.				
	Cancel	Next »		

Step 7: On the next screen it will default to Import email from my other account. Click Next



**Step 8:** Next you will be asked to fill out the following information with the correct information for your specific email address.

Username: youremail@yourdomainname.com

**Password:** your email account's password.

**POP Server:** zeb.zebralovehost.com

**Port:** 995

Leave unchecked: Leave a copy of retrieved message on the server.

Check: Always use a secure connection (SSL) when retrieving mail.

Check: Label incoming messages:

Leave unchecked: Archive incoming messages (Skip the Inbox)



Step 9: Click Add Account, your emails will now begin to show up in your Gmail inbox.

## Helpful Links:

You can use the free browser based mail client provided with your email account. WebMail: zeb.zebralovehost.com:2096